

First Congregational Church, 725 Washington Street, Holliston, MA 01746  
office@hollistonucc.org  
508-429-8608

## FREQUENTLY ASKED QUESTIONS

Q. *When is space available?*

A. Contact our church administrator at 508-429-8608 x301 or [office@hollistonucc.org](mailto:office@hollistonucc.org) for availability. Church activities and events have priority use of rooms.

There are no spaces available on weekdays between 7am-6pm or Sundays before 1pm.

Q. *How much does it cost for a room?*

A. Please see First Congregational Church Facility Rental Fees Schedule

### **Use of the playgrounds is NOT permitted in any rentals.**

Q. *I am a member of the church; do I have to pay for room use?*

A. For church members (those who have participated in an orientation program and joined the church during a worship service), if your activity is personal (i.e. birthday party, anniversary, shower or other family gathering) there is no obligation to pay a fee. Donations are, of course, welcome and appreciated. Funeral collations are not included as part of the no-fee option.

If your request for use of a room is for a civic purpose (school or civic group event, scout meetings, business groups, etc.) this is non-personal use and is subject to applicable fees.

Q. *How big is the room and how many people can fit in there?*

A. Jordan Hall has a capacity for 100 people sitting at tables and 150 standing or seated in chairs in rows.

The Fellowship Room and Ladies Parlor can accommodate about 35 people.

The Chapel Classrooms may have up to 12 people.

Q. *May children be in the building?*

A. Yes, bring your children, with proper number of chaperones (over the age of 21); minimum of 2 adults; for more than 20 children you will need 1 adult for every 12 children present.

Q. *Can we cook food in the kitchen?*

A. Yes, if you have also rented the kitchen you may prepare food. (See fee schedule). Observe rules of cleanliness in accordance with town health dept.

**We are a nut free facility. No nuts or products containing nuts are allowed in the building. NO EXCEPTIONS**

Q. *May we have decorations?*

A. Yes, but nothing may be taped or pinned/stapled to the walls. Balloons may be tied to chairs or to small weights (sand or kitty litter in a tied plastic bag works well). **No candles** are permitted unless battery operated.

Q. *Can we have music?*

A. Music is permitted, recorded or live, but not after 11pm. There is no available sound system or amplification equipment.

Q. *Is there a room with a television?*

A. Yes, the Ladies Parlor has a flat screen TV. It does not have cable service, so it is only used for dvd playback.

Q. *Can we rent the church for a wedding?*

A. The church is available to members of the congregation as well as, in some cases, those that are not affiliated with the church. Contact the church office at 508-429-8608x301 to inquire. The church office will connect you with the wedding coordinator who will provide details, including our fees for weddings.

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